



## JEFFERSON TOWNSHIP PUBLIC SCHOOLS

### Department of Student Personnel Services

1010 Weldon Road, Oak Ridge, NJ 07438

Phone: 973-697-3535 Fax: 973-673-3538

*Mrs. Josephine Ramirez*

*Supervisor of Student Personnel Services*

*[www.jefftwp.org](http://www.jefftwp.org)*

January 15, 2021

Dear Parent/Guardian:

In just a few short months, it will be time for your child to make the transition from middle school to high school. This is a very exciting time for our students, and you and your child will likely have many questions about what it will be like in high school.

Jefferson Township High School offers many wonderful educational and co-curricular opportunities and we would like to help you make your child's transition as smooth and worry-free as possible. To begin that transition process, we are inviting you and your eighth grader to view a series of special Eighth Grade Parent Information videos. The videos, FAQ's, Program of Studies, and Course Selection Sheets will be available via email, on your children's 8<sup>th</sup> grade counselor, Ms. Kari Ellingsen's Google Classroom, and their teacher's Homeroom Google Classroom and on both the JTMS and JTHS main websites and Guidance websites. We encourage you to watch the videos, review the FAQ page, Program of Studies and Course Selection Sheets, and jot down any questions that you may have. The videos will include a general presentation on such topics as scheduling for next year, graduation requirements, credits and grade point averages, attendance requirements, and extracurricular activities. We believe that you will find the information provided to be helpful as you and your child make course selections for freshman year. It will also feature videos by Mr. Kevin Lipton, Dr. Vickki Nadler, Mrs. Michelle Papa, and Mr. Bill Koch. Please be sure to click on each of the six video links in order, as they are labeled.

**Eighth Grade Parents and Students will have an opportunity to ask questions to any Supervisors and our Guidance Department on Thursday, January 21, 2021 via Google Meets. Supervisors and the Guidance Department will be available from 6:30 pm to 7:15 pm. Please be sure to see the Google Meets IDs for all of our team members and log on to Google Meets to meet them and ask any questions that you may have. If you are unable to make this time, please email any one of us at any time with any questions. We are all here to help you navigate through this process.**

Please note that you will be able to make course requests for your child's high school schedule from February 8<sup>st</sup>-February 12<sup>th</sup> via Realtime Portal. Your child's high school counselor will meet with students during the week of February 16th through February 19th via Google Meets to finalize their course requests.

## K-12 Department Supervisors

### Google Meets Meeting ID's for Meetings on January 21, 2021 from 6:30 pm to 7:15 pm

- Dr. Jennifer Wnuk: [jwnuk@jefftwp.org](mailto:jwnuk@jefftwp.org) - Language Arts; Math K-5  
Google Meets ID: <https://meet.google.com/ycu-fzue-sqp>
- Mr. Christopher Hibben: [chiben@jefftwp.org](mailto:chiben@jefftwp.org) – Science; Math 6-12  
Google Meets ID: <https://meet.google.com/kvz-bvcz-dts>
- Mr. Danny Papa: [dpapa@jefftwp.org](mailto:dpapa@jefftwp.org) - Social Studies, Fine Arts, Technology Education & STEM  
Google Meets ID: <https://meet.google.com/jut-zdoc-ooh>
- Ms. Juceyka Figueroa: [jfigueroa@jefftwp.org](mailto:jfigueroa@jefftwp.org) - Director of Special Services  
Google Meets ID: <https://meet.google.com/pco-beky-fxi>
- Mr. Derek Sica: [dsica@jefftwp.org](mailto:dsica@jefftwp.org) – Tomorrow's Teachers, ESL, Family & Consumer Science, Gifted & Talented, Music, World Languages  
Google Meets ID: <https://meet.google.com/tqp-wfgp-zqb>
- Ms. Kelly Villa: [kvilla@jefftwp.org](mailto:kvilla@jefftwp.org) – Instructional Technology, Business, and Media  
Google Meets ID: <https://meet.google.com/tpu-ityp-dyq>
- Bill Koch: [wkoch@jefftwp.org](mailto:wkoch@jefftwp.org) – Director of Athletics; Supervisor of Health & Physical Education  
Google Meets ID: <https://meet.google.com/fpx-axfv-aag>
- Josephine Ramirez: [JO Ramirez@jefftwp.org](mailto:JO Ramirez@jefftwp.org) – Supervisor of Student Personnel Services  
Kevin Flatierre: [kflatierre@jefftwp.org](mailto:kflatierre@jefftwp.org) - School Counselor  
Google Meets ID: <https://meet.google.com/ipd-kksj-emz>

You may also email your high school counselors with additional questions. You may reach any of them via emails below:

Kevin Flatierre: [kflatierre@jefftwp.org](mailto:kflatierre@jefftwp.org) - School Counselor

Kayla Alkon: [kalkon@jefftwp.org](mailto:kalkon@jefftwp.org)

Robin Montegari: [rmontegari@jefftwp.org](mailto:rmontegari@jefftwp.org)

Tara Torkos: [ttorkos@jefftwp.org](mailto:ttorkos@jefftwp.org)

I urge you to view our videos during the coming week and attend the Google Meets to discuss any concerns on January 21<sup>st</sup> from 6:30 pm-7:15 pm. There are many changes from middle to high school and even if you are a returning high school parent, I am confident that you will find this video and Google Meets Q&A sessions informative. Please don't hesitate to call the high school counseling office at (973) 697-3535 if you have any questions. I look forward to meeting you soon!

Sincerely,

*Josephine Ramirez*

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Supervisor of Student Personnel Services